



# FIRE INSPECTOR RECRUITMENT

*(Applications Due by January 15, 2025)*

**CLICK HERE TO APPLY!**

## THE DEPARTMENT

Ross Valley Fire Department is a consolidated Joint Powers Authority with the mission of protecting lives, property, and the environments of Ross, San Anselmo, Sleepy Hollow, and Fairfax through education, prevention, and community service while working together in a professional and caring manner that is fair, honest, respectful, and ethical. The department continues a tradition of fire protection in the Ross Valley that dates back more than 100 years. RVFD has 34 sworn positions and four non-sworn positions.

## WHY ROSS VALLEY

At Ross Valley Fire Department, we're not just colleagues — we're a tight-knit family. Our members don't just stay for a job; they build careers that span their entire professional lives. We take pride in fostering a culture that values dedication, camaraderie, and excellence.

We understand the importance of work-life balance, which is why we've cultivated a supportive environment where members can thrive both professionally and personally. Our commitment to a family-oriented atmosphere extends beyond the firehouse doors, embracing spouses, children, and loved ones as integral parts of our extended family.

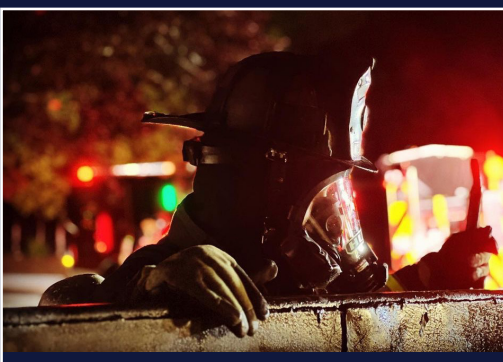
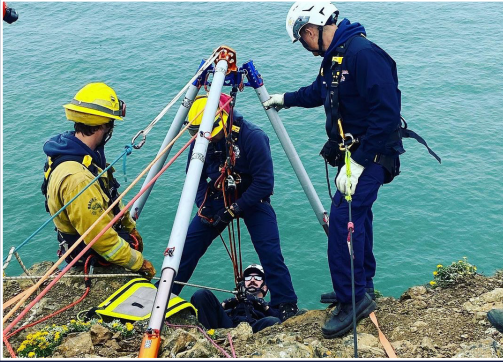
Our Firefighters Club serves as a hub for social gatherings, community outreach, and professional development opportunities. Whether it's organizing fundraisers, family events, or making donations to charities, we prioritize giving back to our communities.

## THE POSITION

The Ross Valley Fire Department is seeking a highly energetic, motivated and organized candidate for our Fire Inspector position. Under general supervision of the Fire Chief, the Fire Inspector is assigned to perform technical and specialized work of a difficult and complex nature in the fields of fire and life safety inspection.

## MINIMUM QUALIFICATIONS

- ♦ Any combination of experience and training that would likely provide the required knowledge and abilities is qualifying. A typical way to obtain the knowledge and abilities would be: An Associates of Arts degree in Fire Science, or three (3) years of full-time service as a firefighter, or two (2) years as a full-time inspector in a fire prevention bureau or building inspection department (or private-sector experience deemed equivalent) with duties or experience that can be directly related to the characteristics, duties and knowledge outlined in the "Desired Traits" section.
- ♦ Possess a high school diploma or equivalent GED Certificate. Associates degree with major course work in Fire Science or related field is highly desirable.



## DESIRED TRAITS

- ◆ Establish and maintain effective working relationships with superiors, peers, subordinates, and the public
- ◆ Excellent follow through skills
- ◆ Is team oriented and a team builder
- ◆ Ability to conceptualize, develop and implement a program with minimum supervision
- ◆ A strong commitment to high professional standards
- ◆ The Fire Inspector will assist in planning, organizing and directing the activities of the Fire Prevention Bureau, which includes programs such as defensible space, public education, public relations and training Department personnel in Fire Inspections
- ◆ Promote the mission of the Department and consistently apply general fire and life safety best practices
- ◆ Commitment to high professional standards

## COMPENSATION AND BENEFITS

- ◆ Annual Base Salary Range — \$113,964 to \$125,700
- ◆ Vacation— 10 days per year (starting)
- ◆ Sick Leave— 12 days per year
- ◆ Holidays— 13 days per year
- ◆ Enhanced Health & Wellness Program with Annual Cancer Screening
- ◆ Health Cafeteria plan allowance up to CalPERS full family Kaiser
- ◆ Cash in-lieu of medical benefits up to \$270 a month
- ◆ Life Insurance— Provided coverage of \$10,000, w/ additional amounts available at employee cost
- ◆ Retirement— CalPERS enrollment in either the 3% @ 55 or the 2.7% @ 57 (formula is dependent on eligibility, as per AB 340)
- ◆ 457 Deferred Compensation Plan
- ◆ Retirement Health Saving plan with employer match
- ◆ 2% Education Incentive on base salary for California Fire Service Training and Education System— Fire Prevention Specialist Certification
- ◆ Uniform Allowance— \$720 per year
- ◆ Employee Assistance Program (Concern Health)
- ◆ Education/Tuition Reimbursement is available

## RECRUITMENT TIMELINE

- ◆ Recruitment Opens— December 19, 2024
- ◆ Recruitment Closes— January 15, 2025 at 5pm
- ◆ Interviews the Week of January 27, 2025
- ◆ Conditional Job Offer & Start of Background Investigation the Week of January 27, 2025 or February 3, 2025
- ◆ Anticipated Start Date— April 2025

**ROSS VALLEY**  
FIRE DEPARTMENT